

WORKING INSTRUCTIONS

FOR THE PORTABLE TYPEWRITER

HERMES *Rocket*



a paillard product

MANUFACTURERS :

PAILLARD LTD

YVERDON

SWITZERLAND

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1. **THE SPACE BAR** is used for making spaces between words.

2. **SHIFT LOCK KEY**

When writing capital letters or upper-case characters consecutively, press down the shift lock. To bring the carriage to its normal position, press the left-hand shift key (3).

3. **LEFT-HAND SHIFT KEY**

For writing a capital letter or an upper-case character, hold down either the left- or right-hand shift key (23) while typing.

4. **MARGIN AND JAMMED TYPEBAR RELEASE**

The typebars and carriage are automatically locked 8 strokes after the bell has rung. To write beyond the right-hand margin, press the margin release key. With this key it is also possible to write beyond the left-hand margin without moving the margin stop (10). There is a second function of key 4 which is « disengager ». If two typebars stick together, touch this key and they will fall back into place.

5. **LEFT RIBBON SPOOL COVER**

For changing the ribbon, lift the left- and right-hand spool cover by the narrow end.

6. **WRITING ON DETERMINED LINES**

To write on determined lines, such as orders, ruled paper, etc., turn the left platen knob towards you (see the direction of the arrow on the illustration opposite) while holding the right platen knob (18) firmly. This releases the platen so that it can be turned to the desired line. Turn the left platen knob in the opposite direction to bring in the ratchet again.

7. **LINE SPACING LEVER**

To release this lever, the right platen knob (18) must be turned towards you, that is, in the opposite direction to inserting paper, and raise the jointed arm. To lock the line spacing lever before putting the cover on, lower the arm, fold it towards the platen knob and then push the line space selector (8) backwards. First of all, see that the carriage juts out on the left, as otherwise the locking of the line space lever is impossible.

8. **THE TWO LINE SPACINGS**

Make sure that the left-hand platen knob (6) is screwed up tightly. For single spacing, place the line space selector (8) level with the small red line and, for double spacing, move it in front of the two small red lines. The line spacing is automatically obtained by pushing the lever towards the right.

9. **LEFT-HAND PAPER RELEASE LEVER**

If the paper needs adjusting, pull this lever forward and hold it in this position while moving the paper. Release the lever when finished (see also under 15).

10. **MARGIN STOPS**

To set the left and right margins, use the two movable margin stops which slide laterally when pressed. Slide the stop until the red arrow corresponds to the chosen mark on the graduated table. It is possible to go the other way about : push the carriage to the right where the line is to begin and slide the stop up to it. Afterwards, move the carriage to the left and do the same thing for the end of the line.

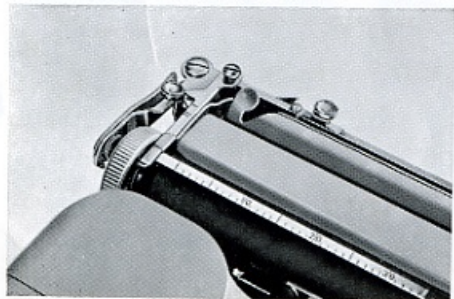
HERMES Rocket

List of features

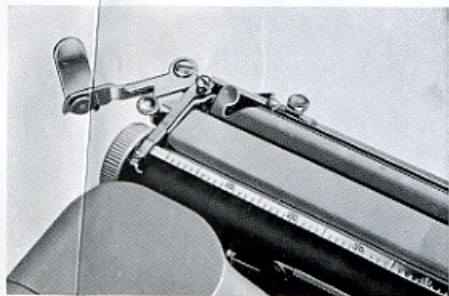


LINE SPACE LEVER

locked



open



11. RAPID UNDERLINING AND DRAWING COLUMNS

Put the point of a pencil in the hole of a card grip or of the line indicator. By moving the carriage to the right or left complete lines can be underlined very quickly; by turning the platen vertical lines are obtained.

12. CENTRING THE CARRIAGE

When pushing the carriage to the right, after locking the line space lever (see under 7, para. 2), its run is limited by a stop which centres it, enabling the cover to be fitted.

13. PAPER SUPPORT

Before beginning to write, raise this support by pressing down on the protruding half-moon part. To lower the paper support, push it to the left while slightly drawing it forward.

14. LINE INDICATOR

This shows the height of the writing line, and the white markings correspond to the centre of each type.

15. RIGHT-HAND PAPER RELEASE LEVER

If the paper needs adjusting, pull this lever forward which will free the paper table. Hold it in this position while moving the paper and then let it go.

16. CARRIAGE RELEASE LEVER

This moves the carriage rapidly to the left or right. Operate it with the right-hand index finger while pressing the thumb against the platen knob (18).

17. PAPER BAIL LEVER

With this lever, lift the paper bail for introducing paper or making corrections.

18. RIGHT-HAND PLATEN KNOB

This is used to turn the platen and to move the carriage to the left or right, if you proceed as stated under 16. It also frees the line space lever (7).

19. MANUAL RIBBON REVERSE LEVER

When the spool is full, the ribbon reverses automatically. If you wish to reverse the ribbon by hand, lift one of the covers mentioned under 5 and then push the control lever, the head of which appears at the side of the spool, forwards or backwards.

20. INTERMEDIATE TABLE

This feature is very useful when wishing to rub out on many copies or to make hand notes, without taking the paper out of the machine.

21. RIBBON COLOUR SELECTOR

The blue spot corresponds to the upper part of the ribbon, the yellow to the centre and the red to the lower part.

22. BACK SPACER

Press on this key to move the carriage from right to left.

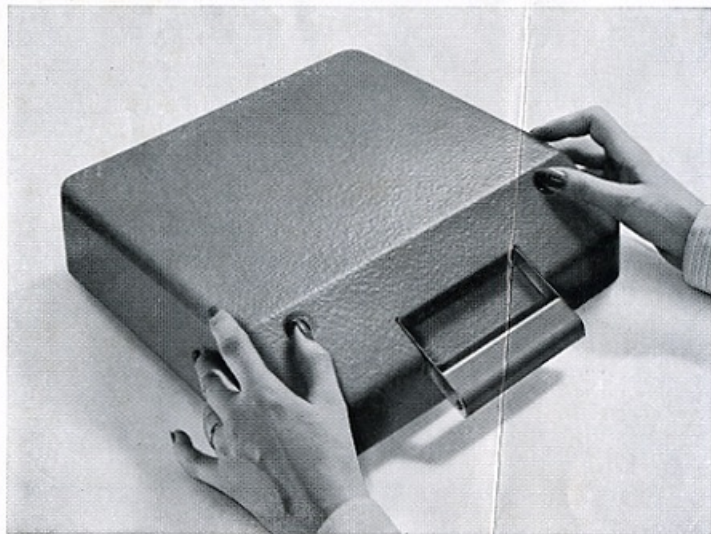
23. RIGHT-HAND SHIFT KEY (see under 3).

END OF PAPER INDICATORS

The plate concealing the platen—hidden by the ribbon and line indicator (14) when the carriage is centred—has openings on the right and left enabling the end of the page to be seen well in advance.

OPENING THE CARRYING CASE

Place the machine, flat, in front of you. Put your hands as illustrated below and press the two knobs with the thumbs. Lift the cover upwards tilting it slightly backwards.



CLOSING THE CARRYING CASE

This is automatic. However, before replacing the cover, take care to block the line space lever (7) and to centre the carriage (12). Put the machine down flat and fit the cover on by slanting it backwards to ensure that the two pins in the cover are in the corresponding sockets in the machine.

OPENING AND CLOSING THE DE-LUXE CARRYING CASE

If it is locked, give the key $\frac{1}{2}$ turn to the left. Press inwards the two pins, lifting simultaneously the cover by the handle. Don't "tear" it immediately upwards but as the cover opens push it backwards. When replacing it on the machine, take the same precautions but in the reverse order.

TAKING CARE OF THE MACHINE

Keep your Hermes machine as clean as possible. Always cover it after use. When erasing move the carriage completely to one side in order to avoid dust falling into the mechanism.

MACHINE NUMBER

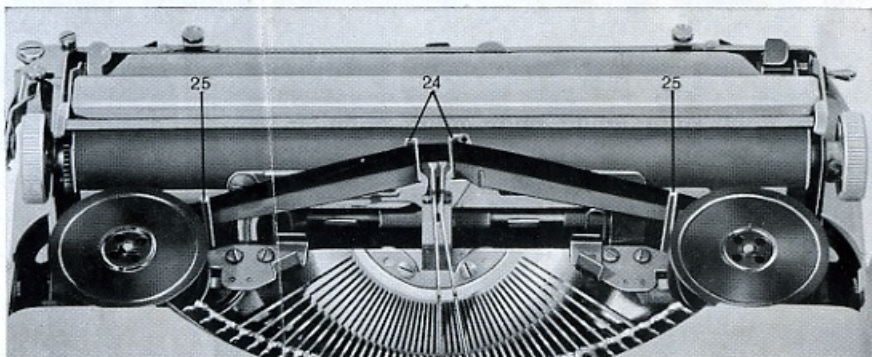
Each typewriter has a number engraved on the right behind the carriage. Don't forget to mention it in all communications regarding your machine.

RIBBON

By preference utilize original Hermes ribbons obtainable from Hermes agents all over the world. If you cannot get Hermes ribbons, buy the standard $\frac{1}{2}$ inch (13 mm) ribbon fitted with eyelets at each end.

CHANGING THE RIBBON

Lift the spool covers by their narrow ends (see 5) and wind the ribbon on to one spool. Press down the shift lock (2), set the ribbon selector (21) at red, and tap on two keys in the middle of the keyboard so that the type bars stick together. The ribbon carrier will then be more accessible. Take the ribbon out of the carrier slots and the two guides (25), then lift off the spools. Detach the end of the worn ribbon, hook on the new and afterwards replace the two spools on their axes with the red half at the bottom. See that the eyelet is between the spool and the ribbon guide (25) as otherwise the automatic ribbon reverse will not work.



Slide the ribbon between the platen and the ribbon carrier so as to thread it, from behind, in the carrier slots (see sketch opposite). Finally, free the two jammed typebars and the shift lock.



CLEANING THE TYPE

Use a hard brush but never pins or other metal instruments. If really necessary, a sharpened matchstick may be used. Take care that dust does not fall into the machine.

CLEANING THE PLATEN

Never use Kerosene or gasoline which are rubber solvents, **only alcohol.**

OILING

This should not be done frequently and never put oil in the segment or on the typebars. We recommend you to have your machine cleaned at least once a year by a Hermes agent. An "international service" exists for the Hermes Rocket.